

Staff & Damage to District Technology / Equipment

The School District of Colby provides staff with access and use of district technology to facilitate the efficient completion of work related responsibilities.

Employees utilizing district owned mobile devices and technology that are checked out to them, may utilize these devices outside the district. This is for the convenience of staff. Personal use of devices outside of traditional school hours is discouraged, but not forbidden.

Should district technology or equipment become damaged while in the possession of a staff member outside of school hours, the district will usually repair and/or replace the equipment at district expense for an initial incident. If it is determined by the district that there was negligent use, misuse or improper care of the equipment, the employee may be held liable for the costs associated with the repair / replacement of the device / equipment.

Should there be a second incident of damage to district technology or equipment while in the possession of the same staff member outside of school hours, the employee will be held liable for the costs associated with the repair / replacement of the device / equipment. Should the employee fail to reimburse the district for damage, this employee will no longer be allowed access to ANY district technology and/or portable devices outside of traditional school hours.